

Chapter 5

Testing

5-1. Location and functions

a. Driver testing stations or teams will be established at Army installations, State ARNG headquarters, MUSARC, and within organizations on a permanent, part-time, or temporary basis. Stations will be established as follows:

(1) At installations or organizations with 50 or more nontactical vehicles, stations will be established in connection with or as part of transportation motor pools (TMPs).

(2) Within training divisions, service schools, or other organizations or activities having a heavy operator turnover, stations will be established as part of the personnel processing, training department, or centralized facility that services all training departments requiring personnel to operate vehicles or equipment.

(3) Armies, corps, divisions, reserve components, and other organizations, down to and including battalions, and service installations, such as depots and ports, will provide testing stations in connection with motor transport activities, or as part of the installation level TMP functions.

b. Commanders are authorized to adapt their driver testing services to local requirements and situations. Mobile testing teams may be desirable in some areas. Organizations and units operating away from the parent testing station may be granted authority (in writing), by the commander with testing authority, to test and qualify their own operators. In such cases, appropriate headquarters will make available necessary equipment, test materials, or qualified test supervisors.

c. The primary functions of driver testing stations will be to conduct driver tests and issue motor vehicle operator permits. This may include the related functions of—

(1) Operator interviews, counseling, and guidance.

(2) Recording, review, and evaluation of operator records.

(3) Security, issuance, and scoring of test materials.

(4) Preparation for and control over the use of testing devices, equipment, and routes.

(5) Preparation, authentication, renewal, and revocation of licenses (to include administering driver tests to civilian personnel in accordance with OPM requirements).

d. Each issuing authority will maintain a ledger of all permits issued. The ledger will be organized by date sequence, and will include: date of issue, expiration date, permit number (the first letter of the last name and the last four digits of the Social Security Number (SSN)), the name and SSN of the licensee, type of equipment qualified to operate, and a remarks block. The ledger will be maintained on a calendar year basis and will identify personnel qualifications and individual license currency on vehicles and equipment. Automated versions of the ledger are authorized as long as they include all data fields listed above.

5-2. Facilities

The testing station will provide facilities as indicated in AR 611-5, chapter 3, plus necessary training media and clinical demonstrations.

5-3. Examiner qualifications

a. The effectiveness of the motor vehicle driver testing and licensing program depends upon the qualifications of the examiners. Each examiner will be a reliable, responsible individual who possesses knowledge of test administration. The examiner must be qualified in proper driving techniques and completely impartial in all examination procedures.

b. Evaluation criteria for selecting instructors and examiners is contained in appendix F and should be used for evaluating examiner qualifications.

c. The consistency of test evaluations by road test examiners assigned to a station should be checked periodically by having different examiners simultaneously rate the same driver applicant. Afterward, the ratings should be compared and an effort made to bring the findings to a single, consistent standard. Road test examiners must be qualified on and licensed to operate each type of equipment on which they test operators.

d. At those stations processing OPM driver applicants, examiners should also be qualified as OPM examiners. This will simplify the processing of OPM applicants for employment as DA drivers.

5-4. Test administration

a. Specific procedures for administering the driver's performance test and physical evaluation measures are contained in appendix G and D, respectively. General testing conditions prescribed in AR 611-5 apply to the administration of motor vehicle driver selection tests. A copy of DA Form 6125-R (Road Test Score Sheet) to be used in administering the road test appears at the back of this regulation.